



1ST FULL TEXT

(FOLLOWING AMENDMENT NO. 1 EFFECTIVE FROM 1 SEPTEMBER 2021)

RECTOR'S ORDER

NO. 12/2017

Recommended evaluation criteria and criteria for the habilitation proceedings and proceedings to appoint professors at CTU

- 1) This Order, in accordance with the *Rules of Habilitation Proceedings and Proceedings to Appoint Professors at CTU* in effect (hereinafter referred to as the "Rules")<sup>1</sup>, stipulates by a Rector's measure the Recommended evaluation criteria and criteria for the habilitation proceedings and proceedings to appoint professors at CTU (hereinafter referred to as the "proceedings").
- 2) The quantified criteria are an auxiliary source for the habilitation proceedings; the decisive evaluation of the applicant is done by the relevant habilitation board and the faculty's scientific or artistic council, possibly also the CTU Scientific Council.
- 3) Quantified criteria
  - a) For every work, the number of points in the table of quantified criteria (Annex No. 1/No. 2) will be included according to its significance up to the maximum number of points allocated for the item.
  - b) In case some works are created as a collective work of several authors, the number of points will be reduced to correspond to the applicant's share. If the applicant's share is not supported by a written statement of all co-authors, it is assumed that all co-authors have an equal share. The reduction in points does not concern the reception of the work.

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<sup>1</sup> Article 5 of the Rules in conjunction with Article 1, Para 1 (c) of the Rules and Article 15 of the Rules in conjunction with Article 10, Para 3 (c).

- c) Every creative outcome or another work can be included in the table only once; if it displays the characteristics of more items, it can be listed and points can be awarded for it in only one item.
  - d) The minimum requirement for university teaching experience of an associate professor/professor is 2 years/3 years in the field of habilitation/appointment. In exceptional cases the Rector can alleviate this requirement.
  - e) The applicant can claim that the period relevant for the fulfilment of the quantified criteria was suspended during their maternity/parental leave or service in the Armed Forces of the Czech Republic during a mission abroad.
- 4) The Board will give their opinion on publications by the applicant that are known to have been published in a periodical or by a publishing house or publisher included on Beall's List<sup>2</sup>. This opinion is a mandatory part of the minutes of the Board's meeting unless the Board states that they are not aware of any such publication.
- 5) If the proposal for habilitation/appointment receives a majority of votes of the Board members, the Board will prepare, together with the minutes and the minimum requirements, a brief characteristic of the associate professor/professor (in accordance with Annex No. 3/No. 4 of the Rules). If the proceedings are successful, this characteristic will be published by CTU.
- 6) For proceedings initiated after 28 February 2017, the quantified criteria in accordance with Annex No. 1/No. 2 to this regulation will be used; for proceedings initiated before 28 February 2017, the quantified criteria valid at the start of the proceedings will be used.
- 7) These Rules were approved<sup>3</sup> by the CTU Scientific Council on 27 June 2017.
- 8) This Order comes into force on 15 November 2017.

Annex No.1<sup>4</sup> - Quantified criteria CTU in Prague for habilitation proceedings

Annex No. 2 - Quantified criteria CTU in Prague for proceedings to appoint professors

Annex No. 3 - Brief characteristic of an applicant for habilitation proceedings

Annex No. 4 - Brief characteristic of an applicant for proceedings to appoint professors

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<sup>2</sup> A list of predatory journals published by librarian Jeffrey Beall at the University of Colorado Denver

<sup>3</sup> Article 5 and Article 15 of the Rules

<sup>4</sup> Annex No. 1 is replaced by the new text amended by Amendment No. 1

Prof. Ing. Petr Konvalinka, CSc., FEng.  
Rector

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The changes made by Amendment No. 1 come into force on 1 September 2021.