**Announcement of the 2019** **Fund in Support of All-University Activities**

In 2019, the CTU Fund in Support of All-University Activities will provide targeted support and evaluate integration activities beyond the framework of individual workplaces and faculties at CTU. **The presented projects must be of a demonstrably all-university nature and support horizontal cooperation, especially in educational activities**. Financial resources from the Fund are granted only to workplaces, employees and students of CTU. Financial resources are directed exclusively for non-investment expenses and cannot be transferred to the following year. Financial resources from the Fund will not be provided to support organization of conferences.

The Rules for providing funding from the Fund in Support of All-University Activities are detailed below.

Project proposals for support from the Fund must be submitted on the prescribed form to the Department of Development of the CTU Rector’s Office in writing in 1 copy as well as **electronically** to: jiri.ehrlich@cvut.cz, no later than **on 15 May 2019** (1st round).

***Rules for providing funding to support all-university activities in 2019***

***Preamble***

*The CTU Fund in Support of All-University Activities* *in the implementation of accredited study programmes and lifelong learning programmes and related creative activities (hereinafter only as the Fund) is established to provide targeted support and evaluate integration activities beyond the framework of individual workplaces and faculties at CTU at a national or international level, to support relevant social and sports events and activities related to educational and related activities, or to acknowledge significant personal contribution of corresponding activities of all-university significance.*

***Procedure of the award of funding***

1. *Financial resources from the Fund are awarded to workplaces, employees and students of CTU on the basis of an application (or proposal) submitted to the rector through the Department of Development by 15 May and 15 September of the given year. Formal requirements of the application (or proposal) are set in Article 7.*
2. *The rector decides on the award of funding based on the recommendation of a commission consisting of at least four members under the leadership of the vice-rector for development, in which two members are appointed based on a proposal of AS CTU.*
3. *Financial resources are allocated to activities carried out in the given year and will be transferred to the constituent part of CTU that has submitted the application.*
4. *Financial resources for support of all-university activities for the presentation of educational and related activities at CTU at national or international level are intended to cover part of the costs of activities aiming at successful presentation of CTU activities, in which departments (institutes) of different faculties and constituent parts of CTU participate.*
5. *Financial resources intended to support all-university social and sports events and activities related to educational and related activities at CTU are intended to cover part of the costs of preparation and implementation of these activities at national or international level, in which departments (institutes) of different faculties and constituent parts of CTU participate.*
6. *Particularly significant contribution of individuals or teams in the field of relevant all-university events and activities related to educational and related activities at CTU may be awarded a special reward by the rector.*
7. *The application is submitted with an attached statement by the faculty’s dean (or head of constituent part) or the CTU vice-rector. The following attachments are part of the application (or proposal):*
8. *A brief description of the current state and intended objectives of the proposed or implemented activity,*
9. *A brief description of the proposed method of implementation,*
10. *A clear formulation of the contribution of the proposed activity to CTU,*
11. *A detailed breakdown of the financial requirements of the proposed activity,*
12. *The amount and justification of the requested funding,*
13. *The date of implementation,*
14. *The method of demonstrating the use of financial resources if they are awarded.*

*(Note: The Rules were approved by the CTU Academic Senate on 24 April 2019 as an Annex to the “Methodology of the Breakdown of Funding and Subsidies Awarded by CTU and the Separation of Funds for Non-Normative Financing in 2019”).*